

**Meeting Agenda**  
**Martinsburg-Berkeley County Public Library Commission**  
**4:30 p.m. – December 18 2025**  
**Martinsburg Public Library- Queen Street Entrance**

**Call to Order**

**Review of the October Regular Meeting Minutes**

**Public Comments**

**Financial Report** - Lynn Walker

**Director's Report** – Gretchen Fry

**Facilities Report**- Lynn Walker

**Unfinished Business**

**New Business**

Post-Construction Cleaning for Martinsburg Library

Boland Change Orders

Hiring Policy

**Executive Session**

Personnel

Next Meeting: January 22<sup>nd</sup> 2026