

**Meeting Agenda**  
**Martinsburg-Berkeley County Public Library Commission**  
**5:00 p.m. - October 26, 2023**  
**Martinsburg Library, Martinsburg Room, Second Floor 101 W. King**  
**Street**

**Call to Order**

**Review of September 17, 2023 Minutes**

**Public Comments**

**Financial Report** - Lynn Walker

**Director's Report** – Gretchen Fry

**Unfinished Business**

Update on Martinsburg Roof and HVAC project

**New Business**

Welcome new board member Robert Mahaffey

Master Facilities Plan Presentation by HBM

Schedule for November and December board meetings

Holiday Closures 2024

Presentation of Check from Marlowe Community

**Next Meeting:**

**TBD**