

**Martinsburg-Berkeley County Public Library Commission**  
**Martinsburg Berkeley County Public Library**  
**February Meeting Minutes**  
**February 22, 2024**

Karen Greenfield, Chair, called the regular meeting of the Martinsburg Berkeley County Library Commission to order at 5:10 PM in the Martinsburg Library.

**Attendees:**

Voting Members: Karen Greenfield, Chair; Sara Douglass, Vice Chair; Ian Gingold, Treasurer, Lakyn Ausherman, Secretary; Robert Mahaffey, Member Absent: None

Non-voting Members: Gretchen Fry, MBCPL Director; Lynn Walker, Finance and Human Resource Manager

Guests: H.D. Boyd; County Commission Liaison

**Approval of Minutes:**

The minutes of the January 18, 2024 meeting were approved on a Douglass/Mahaffey motion by unanimous voice vote.

**Public comments:**

None.

**Financial Report:**

The Financial Report ending January 31, 2024 presented by Lynn Walker, Finance and Human Resource Manager, was accepted, pending audit, on a Douglass/Gingold motion by unanimous voice vote.

**Director's Report:**

The Director's Report was presented by Gretchen Fry and will be included in the minutes.

**Unfinished Business:**

The Martinsburg HVAC and Electrical Project was discussed. The contractor Boland came to view the Martinsburg Library to begin the process for these projects.

**New Business:**

The Audit Committee was selected and will be composed of Lynn Walker, Gretchen Fry, and Ian Gingold.

The Gingold/Mahaffey motion to adjourn was approved by unanimous voice vote, and the meeting adjourned at 5:58 PM.

Respectfully submitted,  
Lakyn Ausherman

## **Director's Report February 2024**

The Berkeley County Board of Education unanimously approved a \$40,000 dollar a year increase for the library on the upcoming 2025 BOE excess levy. This means our BOE funding will increase from \$112,500 to \$152,500/year assuming the excess levy passes.

The library will receive \$200,000 from the state library facilities fund for our HVAC and electrical project. The fund had 1 million dollars in it (I asked for all of it), and 19 libraries applied.

I am in the process of asking the city and county to each contribute \$151,000 toward the HVAC electrical project. I requested an additional \$151,000 from the County Commission for the library's HVAC project on February 6th during our regular scheduled budget meeting.

The library hired Chanda Williams-Dole as the new Youth Services Manager for the Martinsburg-Berkeley County Public Library System. The library will hire a new person to fill the Youth Services assistant position that Chanda previously held.

HB4654 passed the House and has been moved to the Senate. The purpose of the bill is to "remove bona fide schools, public libraries, and museums from the list of exemptions from criminal liability relating to distribution and display to minors of obscene matter." The Senate President will assign it to a committee, most likely Judiciary, and then it will be up to the Committee Chairperson to put it on the agenda.

### **Upcoming Events:**

I will be scheduling a meeting with the ELN (Eastern Library Network) membership for March or early April. The goal of this meeting will be to discuss a merging of the ELN Overdrive Consortium (Listen Eastern West Virginia) with the other two consortiums (WV Reads and Deli). ILS and cataloging standards will also be a topic of discussion.