

Martinsburg-Berkeley County Public Library Commission
Virtual Meeting using Zoom
May Meeting Minutes
May 28, 2020

Scott Campbell, Chair, called the meeting to order at 5:00PM.

Present: Scott Campbell, Chair; Gary Wine, Vice Chair; Sara Douglass, Treasurer; Billie Grey, Secretary; Karen Greenfield; Gretchen Fry, Librarian. Absent: None.

A quorum being present, the items on the agenda were considered.

The minutes of the April 23, 2020 meeting were approved on a Wine/Greenfield motion by a unanimous voice vote.

Financial Report:

The Financial Report for the period ending May 28, 2020 presented by Lynn Walker was approved on a Greenfield/Campbell motion with a unanimous voice vote.

Director's Report:

The Director's Report was presented by Gretchen Fry and will be included in the minutes.

Unfinished Business:

Draft Financial Policies: discussion deferred to next month.

New Business:

The 2021 Budget prepared by the Committee was submitted for consideration and discussed. Approved on a Wine/Douglass motion by a unanimous voice vote.

On a Douglass/Greenfield motion, the Board went into Executive Session by unanimous voice vote at 5:29PM.

On a Wine/Greenfield motion, the Board came out of Executive Session by unanimous voice vote at 6:06P.

The Douglass/Greenfield motion to adjourn was approved by unanimous voice vote and the meeting adjourned at 5:30PM.

Respectfully submitted,
Billie J. Grey, Secretary