

Martinsburg-Berkeley County Public Library Commission
Martinsburg Berkeley County Public Library
December Meeting Minutes
December 15, 2021

Karen Greenfield, Vice Chair, called the meeting to order at 5:00PM.

Present: Karen Greenfield, Vice Chair; Billie Grey, Secretary; Lakyn Ausherman; Gretchen Fry, Librarian; Lynn Walker, Finance and Human Resource Manager. Absent: Gary Wine, Chair; Sara Douglass, Treasurer.

A quorum being present, the items on the agenda were considered.

The minutes of the September 23, 2021 meeting were approved as amended on a Grey/Ausherman motion by unanimous voice vote.

Approval of the October 28, 2021 Minutes was deferred by request of the Secretary.

Public comments: None

The Financial Report ending November 30, 2021 presented by Lynn Walker was accepted pending audit on a Grey/Ausherman motion by unanimous voice vote.

The Director's Report was presented by Gretchen Fry and will be included in the minutes.

Unfinished Business:

The Library Holiday Schedule was amended on a Grey/Ausherman motion by a unanimous voice vote.

New Business:

On a Grey/Ausherman Motion, the Board requested that City National remove Scott Campbell, former President, and Steve Cox, former Treasurer, as signers on the account. Also, that City National add Gary Wine, President, and Sara Douglass, Treasurer, as signers on the account. Finally, that Gretchen Fry be listed Controller and Billie Grey be listed as Secretary, without signature rights.

The Ausherman/Grey motion to adjourn was approved by unanimous voice vote and the meeting adjourned at 5:16PM.

Respectfully submitted,
Billie J. Grey, Secretary

Directors Report for December 2021

Library received 6,000 from Governor Jim Justice to purchase display cabinets for the Discover Berkeley WV 250th History exhibit at the library. The check was presented to the Library Director by Randal Reid-Smith at the Berkeley County Council Meeting in November.

The Martinsburg Library's participation in "Christmas On Main" was highly successful. Over 250 children created ornaments and snow dough, and countless more participated in Snowball fights and Snow Bowling.

Martinsburg Repairs/Improvement:

Damaged Electrical outlet boxes located in the floors were replaced. These boxes are located on the main floor and the top floor of the library.

Electrical outlets were installed in the plaza light posts to accommodate string lights. Holiday lights were installed to add light for the Holiday Festivities.

The aging fire and security system at the library has caused numerous "failure to communicate" alerts from the security company. Technicians visited the library to replace parts.

Upcoming:

December 17th- February 5th. The Berkeley County Branch of the NAACP and the nonprofit organization Greatest Stories Never Told, will be sponsoring an exhibit, "Flying with Banning" at the Martinsburg Library. The exhibit tells the story of the first African Americans, James Herman Banning and Thomas Cox Allen, to make a transcontinental flight from California to New York.

December 31st 2:30-5:30 The grand opening of the Discover Berkeley WV 250 history. The opening will coincide with Main Street Martinsburg New Year's Eve Apple Drop from 4:30 to 6:00 p.m. The timeline exhibit will continue through all of 2022 until December 30, 2022 during regular library hours. Items and artifacts in the exhibit display cases will change every two months throughout 2022.

Martinsburg-Berkeley County Public Libraries

Martinsburg Public Library
101 W. King Street
Martinsburg, WV 25401
Phone: (304) 267-8933

Hedgesville Public Library
207 North Mary Street
Hedgesville, WV 25427
Phone: (304) 754-3949

Musselman-South Berkeley Comm Library
126 Excellence Way
Inwood, WV 25428
Phone: (304) 229-2220

North Berkeley Public Library
1255 TJ Jackson Drive
Falling Waters, WV 25419
Phone: (304) 274-3443

City National

To whom it may concern,

We the Martinsburg- Berkeley County Public Library have had a change in board members. We will need to remove the following people as signers from the account.

Scott Campbell – President
Steve Cox - Treasurer

Please add the following as signers on the account
Gary Wine – President
Sara Douglass – Treasurer

The following people do not have signature rights on the account:
Gretchen Fry – Controller
Billie Grey – Secretary

Thank you,

Gary Wine
Martinsburg-Berkeley County Public Library
Board President