

Martinsburg-Berkeley County Public Library Commission
Martinsburg Berkeley County Public Library – 2nd Floor
January Meeting Minutes
January 28, 2021

Scott Campbell, Chair, called the meeting to order at 5:00PM.

Present: Scott Campbell, Chair; Gary Wine, Vice Chair; Billie Grey, Secretary; Karen Greenfield; Gretchen Fry, Librarian.
Absent: Sara Douglass, Treasurer.

A quorum being present, the items on the agenda were considered.

The minutes of the December 8, 2020 meeting were approved on a Greenfield/Grey motion by a unanimous voice vote.

There were no Public Comments.

The Financial Report ending September 30, 2020 presented by Lynn Walker was approved on a Wine/Greenfield motion with a unanimous voice vote.

The Director's Report was presented by Gretchen Fry and will be included in the minutes.

Unfinished Business:

The draft Library Development Plan distributed before the meeting was discussed.

The Capital Building and Facility Plan was reviewed.

The Martinsburg Library Cosmetic Improvements were reviewed. A walk through of the Ground Level, where significant work has already been done. Also, a discussion of the extent to which the carpet on the First Level should be replaced.

FY 2021 Funds were reviewed. Funds originally allocated for salaries were redirected to Adult eBooks in the amount of \$20,000.

The Librarian and Finance & Human Resource Manager presentation of the Library Budget to the County Council was rescheduled to February 18, 2021.

There was no New Business.

The Wine/Greenfield motion to adjourn was approved by unanimous voice vote and the meeting adjourned at 5:27PM.

Respectfully submitted,
Billie J. Grey, Secretary

February Meeting
Thursday, February 25, 2021; 5 PM

Directors Report January 2021

Martinsburg Improvements:

Patron computers were moved from computer lab into the reference area on the top floor. To create social distancing, computers are currently spaced throughout the top floor. County IT hard wired some of the computers, and installed wireless cards in the computers on the balcony.

Two new glass doors installed in new teen space (former Martinsburg Room). We are waiting on a third door.

Library Repairs:

Recent library repair costs have included 1,900 to repair the staff elevator, 798.00 to fix the hot water heater in Martinsburg, and 679.00 to fix the electric doors in Hedgesville.

Library events/programs

The library will be hosting AARP TAX help this year by appointment only at all four libraries. Space is limited and library staff are in charge of making the appointments.

Summer Reading: Patrons will have the choice of participating in Summer Reading through the BeansStack App or using paper packets. We are tentatively planning to have some in person programming outside this summer.

Virtual Programs: Library staff have been working hard to engage patrons on our website and Social Media (Facebook, Instagram, and YouTube). Youth Services Librarian Amy Eakle has partnered with Tony M Music for a biweekly "Rock and Read" program on Facebook live. The program features stories, songs, and a special guest- This Thursday the guest is a professional dancer who lives in Boston, Bets Kalalau. Molly Brady (North Berkeley Library) hosts "Storytimes with Molly."

Sarah Shewbridge and Emily Jones have created monthly take and make craft projects. Participant pick up kits at the library and then post their creations online. The library hosts a book discussion group on Facebook for adults participating in the "21 books in 2021 challenge." Forty people participated in the "20 books in 2020 challenge."

Upcoming:

Library Budget Presentation to County Council will be February 18, 2021 at 11:45am.