

Martinsburg-Berkeley County Public Library Commission
Martinsburg Room, Martinsburg Berkeley County Public Library
Emergency Meeting Minutes
March 17, 2020

Scott Campbell, Chair, called the meeting to order at 6:01PM.

Present: Scott Campbell, Chair; Sara Douglass, Treasurer; Billie Grey, Secretary; Karen Greenfield; Gretchen Fry, Librarian. Absent: Gary Wine, Vice Chair.

This emergency meeting was convened in accordance with the West Virginia Open Government Proceedings law, § 6-9A-3. The meeting was announced on March 16. The emergency is the Coronavirus Pandemic and the threat to the lives and health of library staff and patrons. The agenda was posted on the library website, and bulletin boards in the libraries. Copies were e-mailed to Berkeley County offices, the City of Martinsburg, and the local newspapers on March 16, 2020. Kelly Tanksley was interviewed on WEPM Panhandle Live on Monday, March 16. During the interview she mentioned the Emergency Board Meeting.

A quorum being present, the emergency items on the agenda were considered.

Closing the Libraries due to possible Coronavirus Threat:

Copies of the Proclamation of the County Council of Berkeley County, West Virginia dated March 17, 2020 declaring a State of Emergency; and the News Brief - Operations Updates in Consideration of Coronavirus/COVID-19 dated March 16, 2020 from the City of Martinsburg West Virginia were reviewed and will be attached to the minutes.

After a discussion of the measures undertaken and proposed by the Library management and staff to protect the staff and patrons, Ms. Douglas moved:

Due to the COVID-19 statewide emergency declared by Governor Justice and related declarations by the Berkeley County Council and Martinsburg City officials, and the potential impact on citizens of Berkeley County, the four libraries in Berkeley County: Martinsburg Public Library, Hedgesville Public Library, North Berkeley Public Library, and Musselman-South Berkeley Community Library will be closed indefinitely effective March 17, 2020. The decision of when to reopen the libraries will be based upon Board of Trustee review.

The motion was seconded by Greenfield and approved on a unanimous voice vote.

The other order of business was rescheduling the March Board Meeting. On a Douglass/Greenfield motion, the March Board Meeting is rescheduled to Tuesday, March 31 at 5PM. Request was made to arrange for that meeting to be available for remote participation.

The Greenfield/Douglass motion to adjourn was approved by unanimous voice vote and the meeting adjourned at 6:28PM.

Respectfully submitted,
Billie J. Grey, Secretary