

Meeting Agenda
Martinsburg-Berkeley County Public Library Commission
5:00 p.m. – March 31, 2020
Virtual Meeting using Zoom

Call to Order

Approval of February 27, 2020 and March 17, 2020 Minutes

Public Comments

Financial Report – Lynn Walker

Director's Report – Gretchen Fry

Development/Community Outreach – Kelly Tanksley

Unfinished Business

- Libraries services during Corona virus Emergency.
- Draft Financial Policies
- Reallocation of encumbered funds
- Reallocate funds from programming to library materials.

New Business

- Review of IRS Form 990.
- Appointing a Budget Committee.

Executive Session:

- Personnel

Regular April Board Meeting:

- 4/23/2020 at 5PM.